

Inheritance Adoptions Appeal Process

An applicant may file to become a client by submitting both the Formal Application and Application Fee by mail to Inheritance Adoptions. The agency accepts no client outside of this process. The agency will determine if the applicant meets the qualifications as defined in the Eligibility Requirements. The agency/client relationship is established after the staff of Inheritance Adoptions has reviewed the Formal Application and the Executive Director has approved the decision. A letter will be sent to the applicant confirming their acceptance for applying for adoption through Inheritance Adoptions.

A birth parent becomes a client when she accepts the Placement Agreement. The agency-/client relationship continues until either party agrees to terminate the relationship.

To appeal a decision, the client should first contact the Executive Director of the agency to discuss the matter. If the client is not satisfied after the discussion she may appeal the decision in writing to the Board of Directors, P.O. Box 2563, Wichita Falls, Texas, 76307-2563. Any decision affecting the client directly may be appealed. The board will consider the request and make a decision, and this decision will be communicated in writing to the client. If the client wishes to request a personal interview with the Board after receiving the decision, one will be arranged. Ultimately, the final decision made by the Board of Directors is final.

All birth parents and adoptive applicants shall receive a copy of this policy before the agent/client relationship is established.